

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday August 25, 2020

Meeting was called to order by Commission President Youngquist at 8:00 a.m.

Present: Commissioners Forrest Bates, Steve Coburn, Travis Parish, Greg Weyenberg, James Taylor, Raymond Zielinski, Dale Youngquist; Manager Paul Much; Accountant Roger Voigt.

Commissioners Taylor attending via virtual means.

Also Present: Rob Franck (MCO), Chad Olsen (McMahon).

Public Forum

No one in attendance for the Public Forum.

Minutes

July 28, 2020 Regular Meeting minutes: After discussion, motion made and seconded by Commissioners Zielinski/Bates to approve the minutes from the July 28, 2020 Regular Meeting. Motion carried unanimously.

Correspondence

There was no correspondence discussed:

Old Business

Transfer of Ownership of NMSC Interceptors to City of Menasha. There are no updates to report. Rob Franck refreshed the Commissioners on prior discussions on this subject. President Youngquist questioned if Fox Crossing should consider taking ownership of the Interceptor section that serves multiple users. Commissioner Weyenberg asked Commissioner Taylor if he could bring this matter up at the Menasha Council meeting for us to get a definitive answer.

New Business

Operations, Engineering, Planning

McMahon Project Updates:

Polymer Feed System - Chad Olsen reported he has no new information to report.

Chlorine Residual Analyzer Installation - Rob Franck reported August Winter & Sons will be onsite Thursday and they will look at installing the vent pipe at that time.

Facility Re-Rating Study – Chad Olsen reported primary effluent data is being reviewed.

Phosphorus Removal Equipment Pilot Study - Chad Olsen reported the Veolia study was originally scheduled for two weeks, they are providing one more week of testing at no additional cost to the Commission. Both systems being looked at seemed to have no issues meeting permit limits; both systems used more chemicals than originally anticipated.

Plant Boiler Digester Replacement. Chad Olsen reported the design is being worked on; Focus-on-Energy is looking at potential energy savings that would qualify for a grant towards the cost.

McMahon Invoices. Commissioners discussed McMahon invoices #919299 phase 06 and #919298 in the amounts of \$405.30 and \$139.50. After discussion, motion made and seconded by Commissioners Coburn/Zielinski to approve for payment McMahon invoices #919299 phase 06 and #919298. Motion carried unanimously.

HACH Filtrex/Phosphax Analyzer Service Agreement. Commissioners discussed the renewal of the service agreement. After discussion motion made and seconded by Commissioners Bates/Coburn to approve the renewal of the HACH Filtrex/Phosphax Analyzer Service Agreement. Motion carried unanimously.

Operating Report. Manager Much reported on plant operations; at the end of July and beginning of August the plant was close to a major upset. A priority pollutant scan was performed on Menasha and Neenah influent samples; no definitive results were found. We also have been seeing the affects working through the plant, mainly foaming issues. Rob Franck reported on Equipment and Grounds items. Rob also discussed a request from Atlas Copco regarding equipment being developed (optimizer panel) and they are looking for a site to install the equipment to test and use as a reference site. This equipment will work with our current blowers and the result of the optimizer panel would be to increase efficiency and equalize run time on the blowers. There would be no cost to the Commission; we would need to provide remote access to the equipment. There were no objections to installing this equipment; Rob will contact Atlas Copco to move forward with the optimizer panel. After discussion, motion by Commissioners Weyenberg/Bates to accept the operations report. Motion carried unanimously.

Budget, Finance, Personnel

Financial Statements. Accountant Voigt reported on the July 2020 financial statements. July Operations are showing an income for the month; the reduction in the billing rates will take effect starting in August. Accountant Voigt further reported MCO generated about \$2,700 in additional revenue for the Commission; interest rates on ICS CDARS investments are still continuing their slow downward slide. After discussion, motion made and seconded by Commissioners Zielinski/Bates to approve the Accountant's Report for July 2020. Motion carried unanimously.

Motion made and seconded by Commissioners Coburn/Bates to approve for payment MCO invoices #26130 and #26178 in the amounts of \$132,173.76 and \$475.15 with payment to be made after September 1, 2020. Motion carried unanimously.

Motion made and seconded by Commissioners Coburn/Zielinski to approve Operating and Payroll Vouchers #138286 through #138347 in the amount of \$290,106.12 for the month of July 2020. Motion carried unanimously.


NMSC Draft 2021 Budget. Commissioners discussed the draft 2021 budget. Further discussion ensued regarding borrowing for the projected construction for phosphorus removal equipment; Commissioners discussed obtaining a Clean Water Fund loan or issuing bonds, hiring bond counsel and financial advisor. After discussion, motion made and seconded by Commissioners Bates/Zielinski to approve the Draft 2021 NMSC Budget and to schedule a Public Hearing to

receive comments on the Proposed 2021 NMSC Budget at 8:00 am on September 29, 2020 immediately prior to the Regular Meeting. Motion carried unanimously.

Motion made and seconded by Commissioners Bates/Coburn to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:42 a.m.



President



Secretary